## IDNR Coastal Management Program Grants

# FINAL REPORT NARRATIVE

Please include all of the following components in your Final Report Narrative.

**Today’s Date:**

**Grant Number:**

**Project Title:**

**Contact Person:**

**Phone #:** **Email:**

# 1. Project Scope Overview

Briefly describe project goals and objectives and provide a chronological overview of the project methodology. Please include information on partnerships and outreach efforts.

# 2. Special Considerations or Problems Encountered

Explain any unforeseen circumstances, challenges, or special considerations that impacted project completion. What action was taken to address these challenges?

# 3. Project Accomplishments

List and describe the outputs (e.g., products, events, results, accomplishments) from your project. Include the date completed, if practical. If possible, include quotes from participants and anecdotes on memorable parts of the project.

# 4. Lasting Impact of your Project

Describe the medium to long term impact of your project. This section should include broader impacts of your project, not just what you did or produced. If your project included an evaluation phase in which you assessed project success, include results in this section.

# 5. Leveraging

Are there resources that have been secured (e.g., other grant funds) as a result of this project?

# 6. Next Steps

How will you continue to build upon the outcomes of this project? If it is an engineering or planning project, what are the next steps toward implementation?

**Please include the following attachments with your Closeout Report Package**

[ ] Photos, at minimum three high resolution digital photos

[ ] Electronic and hard copies of all final products. This includes but is not limited to:

[ ] For Planning Projects: design and construction information, copies of permits, post-project maintenance plan, implementation recommendations and schedules, maps, data, etc.

[ ] For Outreach & Education Projects: Outreach materials, curricula, pamphlets, etc.

[ ] Habitat Projects Only: Digital copies of .kmz or shapefile of treated or restored areas.