



Action Plan

ALL DEPARTMENTS REFER TO APPENDIX B, INUNDATION MAPS OR GO TO:

<http://water.weather.gov/ahps2/hydrograph.php?wfo=lot&gage=otwi2&view=1,1,1,1,1,1,1>

Stage	Staff Assignment	Required Action and Notifications
459.9	None	No action normal pool
460.5	Scott Clinch, High School	River infiltration to southeast corner of levee at baseball field. Gatewell D closed, pumping begins and flood fighting preparations begin. Building Official contacts Scott Clinch. (5 min.)
460.6	Public Works	Backup in CSO 009, arch sewer to Webster St. Close sluice gate MH. City Engineer confirms with Public Works Director. (5 min)
460.8	High School	Pumping operations start (45 min.)

460.8	River Rescue	Emergency boat docks and ramps begin to flood. Building Official contacts River Rescue. (5 min)
461.24	Public Works	Illinois River overtops CSO 18B at High School. City Engineer confirms with Director of Public Works (5 min)
461.3	Ottawa High School	River infiltrates East side City storm system. Pumping begins to control stormwater and mixed systems. (1 hour).
461.7	City of Ottawa	Fox River tops Combined Sewer Overflow (CSO) 18A at Ottawa High School. Close valve in Manhole 011C546. City Engineer confirms with Public Works. (20 min)

FLOOD STAGE

462.5	Ottawa High School	River flooding infiltrates West Parking Lot. Close Gate B, begin pumping to mitigate seepage & storm water. (45 min)
463	City of Ottawa	City Engineer & Building Official to notify OSF St. Elizabeth Hospital, YMCA, & Public Works, Ottawa Police and Fire Departments to prepare for further flood fighting. (30 min).
463.5	Ottawa High School	Illinois River flows into effluent pipe. Close gravity effluent valve and start high river pumps. (30 min)
463.5	City of Ottawa	Building Official notifies Public Works to close Allen Park. Have Thrush Sanitation remove portable toilets from Allen Park and Fox River Park. Have the electrical inspector see that the River Walk power is shut down. (See appendix A, River Walk Electrical Shut Down Procedure). (1 hr. 20 min).
464	City of Ottawa	City Engineer to notify Ameren and Nicor Gas to close down all utilities in the Special Flood Hazard Area. (5 min)
465	Heritage Harbor	Harborwalk floods. Dock ramps cannot be accessed without a boat.

Moderate Flood Stage

465.3	OSF St. Elizabeth Hospital	Building Official contacts hospital. Lower green spaces on the hospital grounds begin to flood. (5 min)
465.3	City of Ottawa	City Engineer contacts Public Works to barricade Hudson Street as it will become impassible (25 min).
465.5	Marquette High School	Football fields begin to flood. Building Official contacts high school. (5 min)
466	Heritage Harbor	Travel-lift slab area begins to flood. Secure all items and remove to high ground. (2 hours)
466.4	City of Ottawa	City Engineer ensures that River Walk at Hudson Street is closed, Fox River Park is closed and St. Clair Street is barricaded. (1 hour)
467.2	City of Ottawa	Illinois River level reaches Douglas and Leland CSO. City Engineer to notify Waste Water Treatment Plant. (5 min)

467.3	City of Ottawa	Illinois River level reaches Chester Street CSO. City Engineer to notify Public Works to close sluice gate MH012DO11 (40 min)
467.5	City of Ottawa and Shoreline Boat Club	Building Official to notify Streets Department to close Green Street. Have the police activate the NIXLE to notify east side resident. Notify Shoreline Boat Club to secure boats & land cradles and to evacuate property.(City 25min, Shoreline 2 hours)
468.1	City of Ottawa	Illinois River floods the old Central School property. Blockade driveway entrances. (20 min)
468.1	River Rescue	Building is threatened. River Rescue personnel to remove equipment to higher ground and begin 24 hour watch. (2 hours)
468.7	City of Ottawa	Fox River is flowing into CSO-011 off Main Street.
468.7	River Rescue	River infiltrates building.
468.7	City of Ottawa	Illinois River is flowing into CSO-006 off Riverview Drive.
468.8	YMCA	Flood fighting begins, sandbag lower level entry ways.(4 hours)
MAJOR FLOOD STAGE		
469	OSF St. Elizabeth Hospital	Shut storm drain valve off. (15 min)
469	City of Ottawa	City Engineer engages incident command. Activate the City of Ottawa's Emergency Response Plan. Notify the Mayor of emergency status. Designate Public Information Officer and contact LaSalle County EOM, Contact Red Cross, WCMY radio station, and The Times. Activate Community Emergency Notification System (NIXLE) Inform entire community of the current flood threat.
470	Ottawa High School	River infiltration at Shabbona Street begins. Construction of sandbag enclosure begins. (4.5 to 6 hours).
470.2	City of Ottawa	City Engineer to have Public Works monitor Jackson Street lift station. Shut down power if necessary.
471.3	YMCA	Fox River reaches center of parking lot.
471.5	City of Ottawa	Fox River is flowing into CSO-013 off Madison Street
472	OSF St. Elizabeth Hospital	West parking lot floods
472.2	City of Ottawa	Sand bag Waste Water Treatment facility berm (6 hours)
473	OSF St. Elizabeth Hospital	Emergency Room Floor Elevation. Flood protection wall installed in 2009 should prevent any infiltration of water.
474	Shoreline Boat Club	Building will be under water.
474	City of Ottawa	Illinois River will overtop the berm at WWTP if not sandbagged.
474.5	Ottawa High School	Top of Fox River levee.
475	Heritage Harbor	All power should be shut down to docks. (15 min).
475.33	Heritage Harbor	Lowest basement begins to flood
475.85	Ottawa High School	Top of flood protection wall on Fox River South of Main Street Bridge.

476 City of Ottawa

City Engineer to monitor Main Street bridge. If the Main Street bridge is to be closed, move to Unified Command. Consider evacuation of East side. Mayor to consider Disaster Declaration. Notify all residents of East Side via NIXLE. Police and Fire Departments stage on south side of bridge. Have lifeline helicopter on standby (may use high school west lot). (1 hr.)

476.8 Heritage Harbor

Roadway connecting West peninsula to Canal Road begins to flood. Power transformers should be shut down.

Emergency Contact Information:

Contact	Title	Phone
	City Engineer	
	Building Official	
	Chief of Police	
	Chief, Fire Department	
	Mayor	
	Director, Public Works	
	Director, LaSalle Cty EMO	
	Asst.Dir., LaSalle Cty EMO	
	Ottawa High School	
	Nicor Gas	